CENTRAL LIBRARY N.C.COLLEGE

2023/TDC(CBCS)/EVEN/SEM/ COMDSE-602T(A/B/C/D)/410

TDC (CBCS) Even Semester Exam., 2023

COMMERCE

(6th Semester)

Course No.: COMDSE-602T

Full Marks: 70
Pass Marks: 28

Time: 3 hours

The figures in the margin indicate full marks for the questions

Candidates have to answer questions either from Option—A or Option—B or Option—C or Option—D

OPTION—A

Course No.: COMDSE-602T (A)

(Consumer Protection)

SECTION-A

Answer any twenty of the following questions:

1×20=20

- 1. Who is a consumer?
- 2. What is consumer market?

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- 3. What is retail price?
- 4. What is labelling?
- 5. Define fair price.
- **6.** In which year was the Consumer Protection Act passed?
- **7.** Define goods under the Consumer Protection Act.
- **8.** What do you mean by restrictive trade practice?
- 9. Mention one basic consumer right.
- 10. What is unfair trade practice?
- 11. What do you mean by grievance?
- 12. What is temporary injunction?
- 13. What is appeal?
- 14. What is meant by penalties?

- 15. What is frivolous complaint?
- 16. What is banking?
- 17. Write the full form of IRDA.
- 18. What is advertising?
- 19. What is insurance?
- 20. Write the full form of TRAI.
- 21. What is Citizen's Charter?
- 22. What is consumer protection?
- 23. What is hallmarking?
- 24. Define product testing.
- **25.** Mention one mandatory standard under the Consumer Protection Act.

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SECTION—B

Answer any five of the following questions: 2×5=10

- **26.** Give two points of distinction between labelling and packaging.
- **27.** Mention two measures under the external complaint handling.
- **28.** Write two distinctions between goods and services.
- 29. State two powers of Consumer Protection Councils.
- **30.** Discuss two steps for filing of a complaint for protection of consumer rights.
- 31. Mention two types of unfair trade practices.
- **32.** Write down the two functions of banking ombudsman.
- **33.** State two important powers of the Electricity Regulatory Commission.
- **34.** Discuss the role of consumer organization in protecting consumer rights.
- 35. State the functions of ISO.

SECTION-C

Answer any five of the following questions: 8×5=40

- **36.** Discuss the alternatives available to dissatisfied consumers under the Consumer Protection Act.
- 37. Explain the corporate redress systems in the Consumer Protection Act.
- 38. Discuss the powers of Consumer Protection Council.
- **39.** Explain the role of the Supreme Court under the Consumer Protection Act.
- **40.** Discuss the rules of hearing of a complaint under the Consumer Protection Act.
- **41.** Explain the measures adopted for unfair trade protection under the Consumer Protection Act.
- 42. Discuss the functions of IRDA.
- **43.** Explain the rules of advertising under the ASCI.
- **44.** Explain the recent developments in consumer protection in India.
- **45.** Discuss the voluntary standards required to be observed by organization under the Consumer Protection Act.

OPTION-B

Course No.: COMDSE-602T (B)

(Fundamentals of Investment)

SECTION-A

Answer any twenty of the following as directed:

1×20=20

- 1. State one objective of investment in securities.
- 2. What is meant by speculation?
- 3. Define real estate.
- 4. Market index of BSE is ____.

 (Fill in the blank)
- 5. Arbitrage is a long-term investment.

 (State True or False)
- 6. What is meant by convertible debentures?
- 7. What do you mean by bond rating?
- **8.** State one disadvantage of debenture financing.

9. Perpetuity bonds' maturity period is _____ years.

(Fill in the blank)

10. Zero interest bonds and zero coupon bonds are same.
(State True or False)

- 11. State two characteristics of equity shares.
- 12. Name two methods of equity valuation.
- 13. Define technical analysis.
- 14. Random walk theory is based on ____.

 (Fill in the blank)
- 15. Short selling is selling shares that are owned.
 (State True or False)
- 16. State the importance of diversification.
- 17. Define financial derivatives.
- 18. What are currency swaps?

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19. Portfolio theory emphasizes on the maximization of _____.

(Fill in the blank)

20. Risk on a portfolio is same as risk on individual securities.

(State True or False)

- 21. When was SEBI formed?
- 22. Who is an insider?
- 23. What is investor's activism?
- 24. The full form of CUTS is ____.

 (Fill in the blank)
- 25. Investor's grievance cell was formed by BSE.

 (State True or False)

SECTION-B

Answer any five of the following questions: 2×5=10

- 26. Define financial assets.
- 27. How do taxes effect return?

- 28. State two characteristics of bonds.
- 29. What is meant by yield to maturity?
- 30. What do you understand by resistance level and support level?
- 31. Write a note on industry analysis.
- 32. State two assumptions of Markowitz model.
- 33. Differentiate between futures and forwards.
- 34. State two functions of the Company Law Board.
- **35.** Write about the role of press in investor's protection.

SECTION-C

Answer any five of the following questions: 8×5=40

36. Discuss the structure of Indian Securities Market. Differentiate between new issue and secondary market.
4+4=8

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(Continued)

- 37. Write short notes on the following: $4\times2=8$
 - (a) Securities market indices
 - (b) Risk-return relationship
- 38. What are the various risks in bonds?
- **39.** Discuss five advantages and disadvantages of credit rating.

 4+4=8
- **40.** Explain in detail the Efficient Market Hypothesis (EMH).
- **41.** Discuss the various tools used in technical analysis of a security.
- **42.** What is the concept of mutual funds?

 Discuss the prospects and problems of mutual funds in India.

 2+3+3=8
- **43.** "Portfolio diversification builds a balanced portfolio." Discuss.
- **44.** Explain the role of SEBI in investor's protection.
- **45.** What do you mean by investor's awareness?

 Discuss the key changes in the Companies

 Act for increasing awareness and participation by investors.

 2+6=8

OPTION—C

Course No.: COMDSE-602T (C)

(International Business)

SECTION-A

Answer any *twenty* of the following questions: $1 \times 20=20$

- 1. What do you understand by international business?
- 2. Mention one advantage of globalization.
- 3. State one demerit of international business.
- 4. What is domestic trade?
- 5. What is cultural environment?
- **6.** What was the first economic theory of international trade?
- 7. What do you understand by quota?
- 8. What is the full form of WTO?
- 9. Name the two types of balance of payments.

- **10.** Who propounded the factor endowment theory?
- 11. What is the full form of ASEAN?
- 12. State one merit of foreign exchange market.
- 13. What is foreign investment?
- 14. Write one objective of the World Bank.
- 15. Define IMF.
- 16. Define business negotiation.
- 17. Write one benefit of outsourcing.
- 18. Name some services that can be outsourced
- 19. Define organizational structure.
- 20. Define ecological consideration.
- 21. Can foreign companies set up SEZs in India?
- 22. What do you mean by letter of credit?

- 23. Mention one export-promotion measure in India.
- 24. Who can set up SEZs?
- 25. Give one example of joint venture.

SECTION-B

Answer any five of the following questions: 2×5=10

- **26.** Write two positive impacts of globalization in Indian economy.
- 27. Define the term 'cultural environment'.
- 28. Mention two distinctions between corporate guarantee and personal guarantee.
- 29. Differentiate between tariff and non-tariff barriers.
- 30. What are tariff measures?
- 31. Write two differences between Foreign Direct Investment (FDI) and Foreign Portfolio Investment (FPI).

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- 32. What is outsourcing?
- **33.** Mention the steps involved in the process of international business negotiation.
- 34. Define cash in advance.
- 35. Write two advantages of letter of credit.

SECTION-C

Answer any five of the following questions: 8×5=40

- **36.** Explain the various complexities faced by international business.
- 37. Discuss the various factors of the international business environment.
- 38. Discuss the principles and objectives of WTO. 4+4=8
- 39. Explain the classical theory of international trade.
- **40.** Discuss the important objectives and functions of IMF. 4+4=8

- **41.** Write short notes on the following: $4 \times 2 = 8$
 - (a) SAARC
 - (b) NAFTA
- **42.** Explain the role of IT in international business.
- **43.** Discuss the ecological and ethical considerations in international business.
- **44.** Discuss the various measures adopted for promoting exports in India.
- **45.** Write short notes on the following: 4×2=8
 - (a) Special Economic Zones (SEZs)
 - (b) Export Oriented Units (EOUs)

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OPTION—D

Course No.: COMDSE-602T (D)

Office Management and Secretarial Practice)

SECTION-A

Answer any twenty of the following as directed:

1×20=20

- 1. What do you mean by the term 'office'?
- 2. Mention one attribute of a successful office manager.
- 3. Filing refers to storing documents in a secure place and being able to locate them quickly. (State True or False)
- ____ is an act of removing unnecessary files from the active records.

(Fill in the blank)

- What is 'indexing' in office management?
- What do you mean by e-mail?
- Write the full form of BNPL.
- 8. Mention one advantage of sending mail through courier.
- 9. Define office forms.
- 10. Name two stationery items used in an office.

- 11. What is office mechanization?
- 12. Give two examples of modern office equipment.
- 13. State one feature of a dictating machine.
- 14. What is meant by annual budget?
- 15. Record of goods purchased and stored is referred to as stock register/asset register. (Choose the correct answer)
- 16. State the concept of passbook.
- 17. The form provided by the bank officer to open a bank account is called account opening form/bank form.

(Choose the correct answer)

18. The word 'department' is abbreviated as

(Fill in the blank)

- 19. Write one limitation of using ATM card.
- 20. What is a stale cheque?

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21. A secretary is also regarded as an office manager.

(State True or False)

22. What do you understand by voice mail?

- 23. Mention one advantage of using a scanner.
- 24. Name two components of multimedia.
- 25. What is videoconferencing?

SECTION—B

Answer any five of the following questions: 2×5=10

- **26.** Point out two administrative functions of an office.
- 27. Why is 'indexing' necessary in an office?
- 28. State two features of a letter opening machine.
- 29. Mention any two advantages of using forms in an office.
- **30.** Point out two advantages of having computers in an office.
- 31. Write two differences between vouching and verification.

- 32. Name the different types of bank account.
- **33.** State two differences between crossed cheque and uncrossed cheque.
- **34.** Write any two functions of a secretary as an executive officer.
- **35.** What is the significance of maintaining an appointment diary?

SECTION—C

Answer any five of the following questions: 8×5=40

- **36.** Explain the duties of an office manager in a modern business.
- **37.** Discuss the essentials of a good filing system.
- **38.** Narrate the benefits of centralization of mail handling work.
- **39.** Elaborate the significance of managing stationeries in an office.
- **40.** Briefly state the merits and demerits of office mechanization. 4+4=8

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- 41. Delineate the various features of a budget.
- **42.** Write a detailed note on different forms used in a bank.
- **43.** Discuss the advantages and disadvantages of sending money through postal order. 4+4=8
- **44.** Describe the duties and responsibilities of a personal secretary. 4+4=8
- **45.** Write notes on the following: $4\times2=8$
 - (a) Minutes of a meeting
 - (b) Web-casting
