

**TDC (CBCS) Odd Semester Exam., 2018**

**ENGLISH**

**( 1st Semester )**

Course No. : ENGAEC-101T

**( English Communication )**

Full Marks : 50

Pass Marks : 20

Time : 3 hours

*The figures in the margin indicate full marks  
for the questions*

**Answer all questions**

**UNIT—I**

Answer any *three* questions of the following : 1×3=3

1. (a) What is communication?  
(b) Name the two major types of communication.  
(c) Define written communication.  
(d) Define interpersonal communication.

2. Answer any *one* of the following : 2

- (a) Explain briefly the meaning of business communication.  
(b) State any two demerits of verbal communication.

3. Answer any *one* of the following question : 5

- (a) Bring out the salient features of verbal communication.
- (b) State the importance and objectives of business communication.

## UNIT—II

4. Answer any *three* of the following questions :

1×3=3

- (a) Define monologue.
- (b) What is effective communication?
- (c) What is dialogue?
- (d) What do you mean by group discussion?

5. Answer any *one* of the following questions : 2

- (a) Mention any two skills required to participate in a group discussion.
- (b) State any two steps of effective communication.

6. Answer any *one* of the following questions : 5

- (a) State some possible causes of miscommunication.
- (b) Suggest some essential steps for conducting a job interview.

## UNIT—III

7. Answer any *three* of the following questions :

1×3=3

- (a) What do you mean by close reading?

(b) What is comprehension?

(c) What do you mean by summarising a text?

(d) What is paraphrasing?

8. Answer any *one* of the following questions : 2

(a) Briefly describe the meaning of comprehension. Mention two features of comprehension.

(b) Suggest two steps to be taken care of while paraphrasing a text.

9. Answer any *one* of the following questions : 5

(a) Discuss close reading of a text.

(b) Describe the strategies of text comprehension.

## UNIT—IV

10. Answer any *three* of the following questions :

1×3=3

(a) What do you mean by a document?

(b) State the importance of note making.

(c) Mention one of the features of a good note.

(d) What is documenting?

11. Answer any *one* of the following questions : 2

(a) Briefly explain the meaning of note making.

(b) State the importance of documenting.

**12.** Answer any *one* of the following questions : 5

- (a) Describe the types of documenting.
- (b) Describe the various stages of note making.

UNIT—V

**13.** Answer any *three* of the following questions :

1×3=3

- (a) What do you mean by report writing?
- (b) Name one type of informal letter.
- (c) What are lateral reports?
- (d) What is the importance of business letters?

**14.** Answer any *one* of the following questions : 2

- (a) Show the difference between formal and informal letters.
- (b) What are functional reports?

**15.** Answer any *one* of the following questions : 5

- (a) Write a report on the poor road condition of your locality.
- (b) Write a letter to the Editor of a newspaper about the activities of antisocial elements in your locality.

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**TDC (CBCS) Odd Semester Exam., 2018**

**ENGLISH**

**( 1st Semester )**

Course No. : ENGLAN-101T

**( English Language—I )**

Full Marks : 70

Pass Marks : 28

Time : 3 hours

*The figures in the margin indicate full marks  
for the questions*

**Answer all questions**

**UNIT—I**

1. Put appropriate determiners (any four) :  $1 \times 4 = 4$
- (a) There is \_\_\_\_\_ university at Banaras.
  - (b) Who is \_\_\_\_\_ happiest of all?
  - (c) \_\_\_\_\_ good in him revolted at this.
  - (d) This is \_\_\_\_\_ honour for me.
  - (e) Metre is \_\_\_\_\_ unit of length.

2. Insert appropriate preposition (any one) : 2

(a) When the train reached Madhupur,  
I saw my friend waiting \_\_\_\_\_ the  
platform \_\_\_\_\_ his brother.

(b) I reached my friend's house \_\_\_\_\_ about  
five \_\_\_\_\_ the evening.

3. Rewrite the following sentences according  
to the directions given in the brackets  
(any eight) :  $1 \times 8 = 8$

(a) I \_\_\_\_\_ him to come to my place several  
times. (ask)

(Rewrite using the verb given in  
the bracket in correct tense form)

(b) My sister \_\_\_\_\_ many stories. (write)  
(Rewrite using the verb given in  
the bracket in correct tense form)

(c) The boy \_\_\_\_\_, don't disturb him. (sleep)  
(Rewrite using the verb given in  
the bracket in correct tense form)

(d) They fought a good fight.  
(Change the voice)

(e) He was punished for misconduct.  
(Change the voice)

(f) One of the nails \_\_\_\_\_ sticking out.  
(is/are)

(Agree the verb)

(g) Tom, along with his brothers \_\_\_\_\_ going  
to the city. (is/are)

(Agree the verb)

(h) He went to school \_\_\_\_\_ the age of five.  
(Insert preposition)

(i) He looked \_\_\_\_\_ the answer paper.  
(Insert preposition)

(j) Do you like \_\_\_\_\_ dress?  
(Put determiner)

#### UNIT—II

4. Put appropriate question tags (any four) :  $1 \times 4 = 4$

(a) You aren't hungry.

(b) You never met him.

(c) He couldn't answer him.

(d) These houses are large.

(e) The students have done well.

5. Do as directed (any one) : 2

(a) He was ill, and so he could not come.  
(Change into a simple sentence)

(b) In spite of his illness, he will come.  
(Change into a complex sentence)

6. Answer either (a) and (b) or (c) and (d) :  $5+3=8$

(a) Change the narration of the following :

The teacher became angry with the students and said, "why have you again disturbed the class in this way? I have told you before that when I am speaking, you should be silent. Leave the room, and do not return today."

(b) Combine the following sentences :

I heard a loud noise. It was like the bursting of a bomb. It came from a house nearby. This was followed immediately by cries from many voices. All this happened a few minutes after my arrival.

Or

(c) Change the narration of the following :

"Oh beautiful lady", said the fisherman, "Why have you come to this island in such a strange ship? Who are you, and where do you come from? You look like king's daughter and the boy looks like the son of a god."

(d) Combine the following sentences :

I saw an old man. This was on my way to school. He was poor. He was also bent down with age. He was standing at the door of a house.

### UNIT—III

7. Answer any four from the following :  $1 \times 4 = 4$

(a) Where is Tawang located?

(b) From which book of Elwin, *A Pilgrimage to Tawang* is taken?

(c) What was the Getompa?

(d) When was *Twelve Million Black Voices* published?

(e) What does the term 'negro' carry according to Richard Wright?

8. Answer any one from the following : 2

(a) What were the two occasions when Tawang came into the world news?

(b) What does the essay, *Twelve Million Black Voices* deal with?

( 6 )

9. Answer any *one* from the following : 8

- (a) Why does Elwin call his journey to Tawang a pilgrimage? Give reasons for your answer.
- (b) Discuss the chief theme of the essay, *Twelve Million Black Voices*.

## UNIT—IV

10. Answer any *four* from the following : 1×4=4

- (a) What is M. Loisel's profession?
- (b) How much money does Mathilde ask to buy a new dress?
- (c) At what time do M. and Mme. Loisel leave the party?
- (d) Name the merchant in *God Sees the Truth, But Waits*.
- (e) What did Aksionov learn in prison to earn a little money?

11. Answer any *one* from the following : 2

- (a) What did Aksionov do just before he left the first inn?
- (b) Why is Madame Loisel unhappy with her life at the beginning of the story?

( 7 )

12. Answer any *one* from the following : 8

- (a) In what ways is Mathilde Loisel responsible for her own downfall?
- (b) What are the series of events that led to Aksionov's imprisonment?

## UNIT—V

13. Write a short paragraph on any *one* of the topics given below : 6

- (a) The scene at a railway station
- (b) Uses of a college library
- (c) A visit to a book fair

14. You are Kamala/Rajan. You have seen an advertisement for the post of a Mathematics Teacher in Rani Public School, Kolkata. Write a letter in response to the advertisement applying for the post. Give your detailed bio-data. 8

Or

You are Preeti/Pritam. Recently you read an advertisement for the post of Sales Manager in Wisdom Publishers Ltd. Write an application for the job along with your detailed resume.

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